

Faculty of Commerce**B.Com. I-Year, CBCS - I Semester Backlog Examinations, January 2021**

(For All Streams of B.Com)

PAPER: INFORMATION TECHNOLOGY

Time: 2 Hours

Max Marks: 50

I. Answer any FIVE of the following questions

(5x10=50 Marks)

1. Write the characteristics and limitations of computers
2. Explain the modern communication concept.
3. Describe the functions and types of operating system
4. What is Ms-Dos? Write the external commands with syntax and examples.
5. What is word processing and explain the applications of word processing.
6. Explain about various Text Formatting options in Ms-Word.
7. What is Pivot table and describe the usage of it.
8. Discuss about various functions available in Excel.
9. Explain the Applications of Power Point presentation.
10. Describe Components and Application of Multimedia.
